



GOVERNMENT OF ANDHRAPRADESH
ANDHRA PRADESH CORPORATION FOR OUTSOURCED SERVICES (APCOS)
2nd Floor, NTR Administrative Block, PN Bus Station, Vijayawada.

From,
G.Vasudeva Rao, M.Sc, M.Phil
Managing Director.

To
All the DDOs of APCOS.

Lr.No.04/APCOS/Accts/GST/dt:27.05.2021.

Sir / Madam,

Sub: APCOS, Vijayawada - Obtaining of declaration of GSTIN and Certificate of Registration (Tax Payer) by all DDOs - Who require ITC(B2B) and declaration of not required of ITC, not having GST Registration (Tax Payer) (B2C) regarding invoice to be raised by APCOS and filing of monthly GSTRs following of procedure - Requested-Regarding.

I invite your immediate attention to the subject cited, In this regard, as per the GST Laws ITC can be taken by the GST Registered (Tax Payer) dealers, to whom the Invoice(s) is raised by APCOS.

A. DDOs Required ITC for the invoices raised by APCOS:

DDOs Required ITC (Input Tax Credit) for the invoices raised by APCOS have to upload in the CFMS portal (by opting registered dealer/ITC required Yes), the declaration containing DDO Code along with the attached GST Registration Certificate and also forward the same to the APCOS email: apcosgst1@gmail.com

B. DDOs Not required ITC for the invoices raised by APCOS:

DDOs Not required ITC for the invoices raised by APCOS have to upload in the CFMS portal (by opting Not registered dealer/ITC not required), the declaration containing DDO Code along with the statement of not a registered dealer in and not required.

Therefore, all the DDOs are requested to observe the above said procedure and request to take immediate action otherwise the bills processing may not allow further by APCOS.

Yours faithfully,
Managing Director,
Andhra Pradesh Corporation for
Outsourced Services (APCOS)
VIJAYAWADA.

Copy to CFMS for necessasory modification in the portal

(Letterhead of the business entity)

Declaration of GST Non-Enrolment/ITC not required

To,
The Managing Director
APCOS,
2nd floor, NTR Administrative Block,
PN Bus Station, Vijayawada

Dear Sir/Madam,

Sub: Declaration of non-requirement of registration as Tax Payer under the Central/State/UT/Integrated Goods and Services Tax Act,2017/ITC not required.

I/We.....(Name of the DDO along with DDO code), do hereby declare that I/we/am/are not registered under the Goods and Services Tax Act, 2017 as **Tax Payer**, I/We do not engage in supply the goods or services liable to Goods and Services Tax (GST).

I/We hereby also confirm that if anytime during any financial year I/we if engaged in taxable supply under GST the same may be intimated to your office duly following procedure.

I/We, hereby declare that we don't require ITC and don't claim for the same and our invoices may be treated as B2C invoices.

Signature of DDO:

Name of the DDO:

Date:

Stamp/Seal of the business entity:

(Letterhead of the business entity)

Declaration of GSTN/ITC to be passed.

To,
The Managing Director
APCOS,
2nd floor, NTR Administrative Block,
PN Bus Station, Vijayawada

Dear Sir/Madam,

**Sub: Declaration of GSTN (Tax Payer)/Request to pass ITC under
The Central/State/UT/Integrated Goods and Services Tax
Act,2017/.**

I/We.....(Name of the DDO along with DDO code), do hereby declare that I/we/am/are registered under the Goods and Services Tax Act, 2017 with the GSTN..... (as a Tax Payer)

I/We hereby request you pass through the ITC (Input Tax Credit) to us for the invoices (B2B invoices) raised by APCOS on us, so that we utilize the ITC against our Output Tax Liability (GST).

I/We hereby attached the GST Registration Certificate (Tax Payer).

Signature of DDO:

Name of the DDO:

Date:

Stamp/Seal of the business entity: